

Notice of Meeting



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Governance and Ethics Committee

Monday, 16th January, 2023 at 6.30 pm

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: Friday 6 January 2023

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen on 01635 519052
e-mail: Sadie.Owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 16 January 2023
(continued)

To: Councillors Jeff Cant (Chairman), Jeremy Cottam (Vice-Chairman), Jeff Beck, Rick Jones, Tony Linden, David Marsh, Geoff Mayes, Andy Moore, Biyi Oloko, Bill Graham and David Southgate

Substitutes: Councillors Adrian Abbs, Owen Jeffery, Steve Masters, Graham Pask, Claire Rowles and Anne Budd

Agenda

Part I		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 26 September 2023.	3 - 6
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	7 - 8
4	Forward Plan Purpose: to consider the Forward Plan for the remainder of the municipal year and to consider a provisional Forward Plan for 2023-24.	9 - 12
5	Internal Audit Update Report Purpose: to update the Committee on the status of Internal Audit work as at the end of quarter two of 2022/23.	13 - 24
6	2022/23 Year-End Preparation Purpose: to inform members of the accounting policies to be applied in the production of the Council's 2022/23 Financial Statements. To also confirm any amendments to the accounting policies arising from changes in operational activities and/or the impact of any new accounting standards issued.	25 - 48
7	Financial Year 2022/23 Mid-Year Treasury Report	49 - 66



(continued)

Purpose: the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA TM Code) requires the Council to approve both mid-year and annual treasury management reports. This report provides an overview of the treasury management activity for financial year 2022/23 as at 30th September 2022.

8 Exclusion of Press and Public

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs 3, 5 and 6 of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item.

PART II

9 Risk Management Q2 2022/23 Report (GE4239)

67 - 122

(Paragraph 3 – information relating to financial/business affairs of particular person)

(Paragraph 5 – information relating to legal privilege)

(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)

Purpose: to highlight the corporate risks (as at the end of September 2022) that need to be considered by Governance and Ethics Committee and to outline the actions that were being taken to mitigate those risks. Full details regarding the Corporate Risks are provided in Appendix C together with the method used to score risks for the Council which is included in Appendix F.

Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

